

BUGBROOKE PARISH COUNCIL

Chairman – Mrs L Pope

Parish office,
Camp Close,
Bugbrooke,
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Clerk: Mrs S Bramley-Brown

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4th November 2019

To:

Councillor Philip Bignell

Councillor John Bignell

Councillor Brian Curtis

Councillor John Curtis, BEM

Councillor Ken Gardner

Councillor Mrs Garlick

Councillor Ian Gordon

Councillor David Harries, BEM

Councillor Paul Henson

Councillor Alan Kent

Councillor Des Morris

Councillor Ms Munday

Councillor Mrs Parry

Councillor Mrs Pope, Chairman

Councillor Terry Ward

NOTICE OF MEETING

I hereby summon you to the **monthly meeting of the Parish Council** which will take place on **Monday 11th November 2019 at 7.30 p.m.**

I enclose the minutes of the meeting held on 14th October 2019 and accompanying papers as appropriate. The agenda has been posted on the noticeboards. Members of the public and the press are invited to attend. They may not take part in the parish council meeting itself, but there will be a public question time as mentioned below.

Yours faithfully,



Sally Bramley-Brown - Clerk to the Council

AGENDA - MONTHLY MEETING

1. To receive and accept apologies for absence
2. To receive declarations of interest in respect of matters on the agenda.
3. To consider whether register of interests requires updating (e.g. owing to a member having been elected to any local committees etc.).
4. To sign and approve the minutes of the meeting held on 14th October 2019
5. **Reports on issues previously raised**
Councillors and the Clerk will report on any information which they have received which updates any item on previous agendas, and which are not dealt with on this agenda.
6. **Public Question Time** Up to ten minutes, or more at the chairman's discretion, to allow questions from electors. **Three minutes maximum be**

allowed for each person, with the chairman having the discretion to extend this. The Parish Council cannot take immediate action in relation to any issues raised, but can agree for the matter to be included on the agenda for the next meeting.

7. **District Councillors Report and Update** Councillors Harries and Bignell.

8. **Local Government Reorganisation for Northamptonshire -**
Confirmation has been received from NCC that the draft Northamptonshire (Structural Changes) Order 2019 was laid before Parliament on 28th October. This means that in the now highly possible event of a December general election it may be possible for the SCO to be deemed as “urgent business” and approved even after the dissolution of Parliament.

9. **Planning -**

There are no planning applications for consideration this month.

10. **Electronic Planning Applications**

The Clerk is awaiting information from SNC.

11. **Police and Neighbourhood Watch Matters**

A copy of PCSO Matt Taylor’s monthly report has been circulated with the agenda.

12. **Financial matters**

A. A financial statement for month ending 31st October is attached to the agenda.

B. Accounts for Payment. Moneys must be paid out in only in pursuance of statutory powers vested in the Parish Council.

The payment Schedule is attached to the agenda.

D. New Accounting Package. In accordance with Council’s approval at the October meeting, the new accounts package has been purchased and the process of uploading all the current year’s financial data to date has commenced.

13. **Annual Budget**

Following the meeting of the Finance Committee on 21st October the Clerk has circulated the draft budget for 2020/21 with the Agenda. Councillors will need to pass a formal resolution to approve the draft.

14. **Parish Matters**

A Monthly Inspection Sheets. A copy of the rota for the month is attached. Councillors are respectfully reminded that if they are going to be unable to complete the inspection sheet, they should arrange for someone else covering their area to do it.

B Hedges and Trees. Reports of overgrown vegetation can be made to the Clerk at this point.

It was agreed at the October meeting that the Clerk would prepare a Flyer that Councillors could put through the door of any property where it was perceived there was a problem with overhanging vegetation. It was considered that this was a better form of first contact. The draft flyer has

been circulated with the agenda. Once it is approved, each Councillor will be provided with a small supply.

C Footpaths. Any issues raised at the Footpath Committee meeting will be advised.

D Streetlights. A consultation with 7 adjacent properties has been carried out in relation to the re-instatement of the light by the Campion gate. Only two residents responded, both of whom were happy for the light to be restored. Do Councillors now wish to go ahead with the project.?

E Emergency Planning/Pathfinder II. Update from Councillor Ms Munday.

F. Highways and Transport.

G Patient Participation Group. Update from Councillor Mrs Garlick

H Millennium Green: The Clerk has nothing to report.

15. **Vehicle Activation Sign.**

The working party are to conduct a village walk round with Steve Barber prior to the meeting and will report back to Council.

16. **Parish Council 125 year celebration**

Councillors Gordon and Mrs Garlick to provide an update.

17. **Bugbrooke Community Centre and Play/Gym Equipment Grant Applications.**

Councillor Harris to provide an update on progress towards land registration.

18. **Parish Council Elections 2020 – To Consider the Need to Promote Candidacy.**

See attached Briefing Note.

19. **75th Anniversary of VE day – 8 – 10 May 2020**

Extract from a recent update from NCALC – *“Parish and town councils are being encouraged to take a lead in commemorating the 75th Anniversary of VE Day from 8 - 10 May 2020. Pageantmaster, Bruno Peek LVO OBE OPR, has written an open letter to parish and town councils outlining the weekend's planned activities. Parish Councils are being asked to organise a piper to play a specially written piece of music: lead a toast to those who gave so much, and to encourage bellringing for the nationwide Ringing out for Peace. The aim is to provide every parish and town with a very short, simple, reflective and meaningful VE Day75 event on the 8 May 2020, that is easy to organise and will be appreciated by all. For further information see www.veday75.org.* The Clerk has circulated a copy of the further information. Councillors may be aware that Mr Alan Robertshaw is a piper, and if they wish Bugbrooke to take part in national celebration they may wish to ask Mr Robertshaw if he would be willing to be our piper.

20 **Roxhill Northampton Gateway**

Some months ago the Parish Council indicated its support for a group entitled Parishes against Pollution – “A shared concern over the cumulative environmental impact of major traffic related developments that increase air, noise and light pollution. The group has now circulated all the supporting parishes (30) to explore the level of support for a legal challenge to the High Court for a Judicial Review, following a public meeting initiated by Andrea Leadsom and held in Roade on 26th October. The possible

appeal is being co-ordinated by NCC in association with Andrea Leadsom and Bugbrooke Parish Council is requested to indicate whether it supports such an application and also whether some parish funding might be available.

21 **Northamptonshire Village Awards 2020**

The application process to enter for 2020 is open now and will run until the closing date of 28th February 2020. It is a considerable number of years since Bugbrooke entered the competition (previously we have been very successful) Would Councillors like to enter for 2020?

22. **Community Infrastructre Levy Payment**

The Clerk has received notification from SNC that Bugbrooke is to receive a payment of £1,583.03 relating to developments in the village where CIL charges have been paid between 1st April and 30th September 2019. SNC have advised that this sum should only be used for capital projects relating to local infrastructure – e.g. the proposed purchase of the VAS. It cannot be used for repairs or maintenance. The funding must be spent within 5 years and the Parish Council must publish a CIL report each year by 31st December, detailing the amount received and the amount spent and/or carried forward.

23 **Date of next meeting** – Monday 9th December 2019 at 7.30 p.m

End of Agenda